Nasher Sculpture Center
Role Description

Facilities Engineer

Status: Full-time, Hourly/ Non Exempt (overtime eligible)
Estimated 40 hours per week

Reports to: Director of Operations
Created: 2026-10

Facilities Engineer

Reports To: Director of Operations

Department: Facilities

FLSA Status: To be determined

Position Summary

Performs skilled maintenance, repair, inspection, and preventive maintenance for buildings, grounds, equipment, and building systems. Work includes carpentry, painting, plumbing, electrical, HVAC, building components, and related facility services. Supports safe, reliable, and compliant facility operations; responds to service requests and emergencies; maintains tools, supplies, and operating records; and assists with contractors, landscaping, housekeeping services, events, and offsite properties as assigned.

Essential Duties and Responsibilities

Facility Inspections and Service Requests

- Conduct routine inspections of facilities, grounds, equipment, and building systems.
- Respond to maintenance requests, work orders, staff concerns, and building emergencies.
- Perform general maintenance, repairs, and replacement of building components, fixtures, appliances, and equipment.
- Work indoors and outdoors, including roofs, ladders, crawl spaces, and other facility areas as needed.

Preventive Maintenance and Building Systems

- Carry out preventive maintenance schedules for mechanical, electrical, plumbing, HVAC, and other building systems.
- Assist with maintenance and repair of pumps, chillers, boilers, air compressors, air-handling units, HVAC distribution and controls, and related equipment.
- Perform HVAC preventive maintenance, including changing filters and servicing applicable blower and fan components. Refrigerant recovery is excluded unless separately authorized and qualified.
- Inspect, install, troubleshoot, and repair plumbing fixtures, valves, supply and waste lines, electrical fixtures, equipment, and related apparatus, within applicable qualifications and licensing.
- Participate in established water-treatment chemical programs and maintain applicable equipment, inspection, central-plant, and chemical-consumption logs.

- Develop working knowledge of fire alarm and life-safety systems and help maintain compliance with applicable life-safety codes.

Carpentry, Painting, and General Repairs

- Perform rough and finish maintenance carpentry, plastering, and general building repairs.
- Install shelving; repair or replace doors, windows, hardware, fencing, and gates; and perform assigned roof-system and flooring repairs.
- Prepare surfaces and paint interior and exterior areas using appropriate brushes, rollers, spray equipment, primers, and finishes.
- Build, assemble, move, install, and repair furnishings, fixtures, and other facility components.

Facility Operations and Coordination

- Maintain tools, equipment, materials, shop areas, and work sites in a clean, safe, and orderly condition; monitor parts and supply needs.
- Assist with landscaping operations and coordinate with landscaping consultants as assigned.
- Assist with janitorial and housekeeping contracts and contractor activities related to facility repairs and services.
- Support special events, including after-hours functions; assist with audio-visual system operation and service as required.
- Assist with handling, installation, and removal of art as requested.
- Provide applicable maintenance and facility support to offsite properties.
- Provide courteous, service-oriented support to internal and external partners and keep the Director of Operations or designee informed of work status and issues.
- Participate in required training, seminars, and professional development activities.
- Work different shifts and extended hours as needed.
- Perform other related duties as assigned.

Qualifications

The employee must be able to perform the duties of the position satisfactorily. Reasonable accommodations may be made for qualified individuals with disabilities.

Education and Experience

High school diploma or GED preferred. Certification, apprenticeship trade school training or equivalent directly related experience preferred such as HVAC, plumbing, or electrical is preferred. Relevant hands-on experience in facility maintenance or building systems is a plus for years' experience.

Bilingual proficiency in English and Spanish is requested

Knowledge, Skills, and Abilities

- Working knowledge of maintenance and repair methods for carpentry, painting, plumbing, electrical, HVAC, and building components.
- Ability to follow preventive maintenance schedules, work orders, technical procedures, and safety requirements.
- Ability to maintain accurate operating and inspection logs and communicate clearly with staff, contractors, and service providers.
- Ability to troubleshoot routine maintenance problems and determine when specialized support is required.
- Basic computer skills, including email, word processing, spreadsheets, and applicable building operations systems.
- Ability to provide responsive, professional service to internal and external partners.

Certifications and Licenses

Additional licenses, certifications, or training may include a maintenance electrician license, HVAC certification, technology certification, forklift training, and required city or government permits, as applicable to assigned duties and local requirements. A good driving record is required where driving is part of the role. Confirm any additional mandatory credentials and deadlines with the employer.

Supervisory Responsibilities

This position has no supervisory responsibilities, unless otherwise assigned.

Work Environment and Physical Demands

- Work is performed indoors and outdoors and may involve noise, temperature and weather extremes, humidity, dust, fumes, chemicals, moving mechanical parts, electrical hazards, and work at heights.
- The employee may need to use ladders and stairs and access roofs, crawl spaces, and other restricted or remote work areas.
- The role requires walking, standing, bending, squatting, kneeling, climbing, reaching, and manual dexterity.
- The role requires lifting and moving items weighing up to 50 pounds or more, as job duties require.
- Close visual acuity and the ability to use visual, auditory, and olfactory senses may be needed for inspections and equipment work.
- Reasonable accommodation may be made in accordance with applicable requirements.

This job description is not intended to be an all-inclusive list of duties or standards. The employee may be required to perform other related duties and follow other instructions from the supervisor.